

When Can You Start?

TIP #1 - Keep your availability status up-to-date

An up-to-date availability status is an essential ingredient for your recipe to get noticed. HumanSurge displays the last time you confirmed your availability status and recruiters can sort by date, listing those who confirmed hours, days or weeks ago first. Take the fictitious example of Tom below, who confirmed 36 hours ago that he is

- (1) Available to deploy within a week;
- (2) Currently located in London; and
- (3) Ready to deploy up-to 3 months

The screenshot shows a profile for Tom, a male with 12 years of experience and 9 years in humanitarian work. His availability status is highlighted with a red circle: "1 week" (orange icon) and "36 hours ago" (green icon). His location is "London, UK" and he is "Up-to 3 months" available. The profile title is "LOGISTICS, SAFETY & SECURITY" with a sub-title "Field, capital". Key qualifications include "Warehouse, inventory and fleet mngmt, preparedness planning, security mngmt". His relevant position is "Emergency Logistics Coordinator - Oxfam" with experience at "Oxfam GB, MSF, ICRC, ACF". On the right, it shows languages "EN, FR", 9 international and 5 national assignments, 3 international and 15 national assignments, "EUR 2.5 min", "Master" degree, and "Great Britain". Navigation options at the bottom include "Full profile", "Relevant experiences", and "Elevator Pitch".

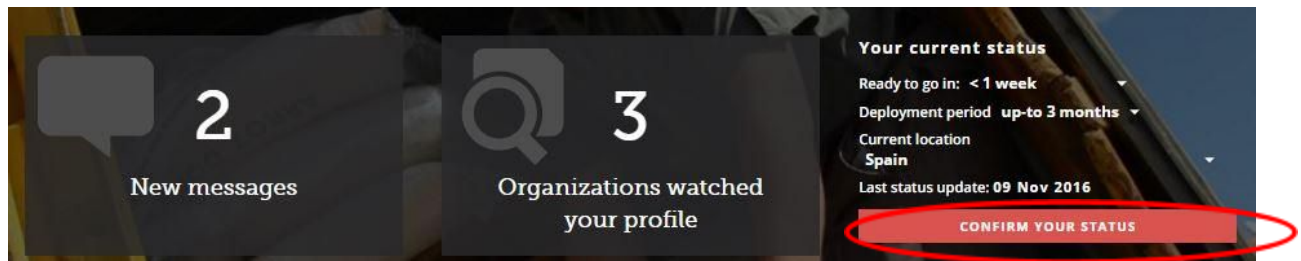
To make this process easy for all registered profiles you will receive a bi-weekly message with your last confirmed availability status. You can see your last status at-a-glance and confirm with the click-of-a-button.

The dialog box displays four key status items in a 2x2 grid:

- Ready to go in: **< 1 week** (with a suitcase icon)
- Deployment period: **up-to 2 months** (with a bell icon)
- Current location: **Switzerland** (with a location pin icon)
- Contract type: **Service / Consultancy contract** (with a document icon)

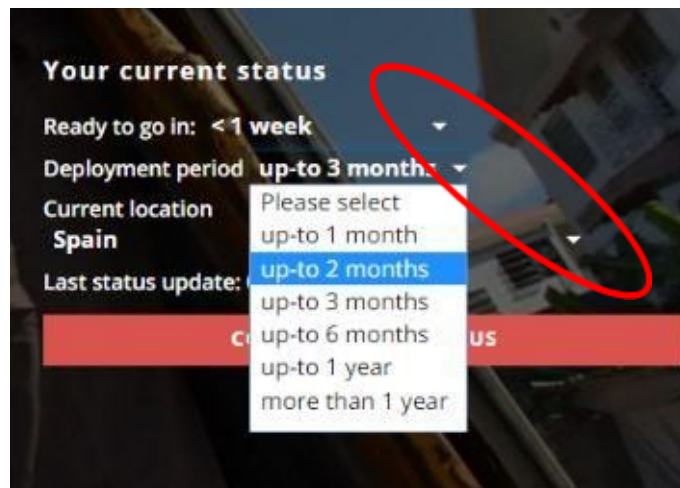
Below the grid, it states: "More recent confirmations are listed higher in search results" and "Your LAST STATUS UPDATE: 25 Oct 2016". At the bottom, there are two buttons: a blue "Confirm" button and a grey "Update" button.

You can also confirm your status directly from your home screen. This will immediately be saved and the new confirmation date is shown in the home screen:



To update your availability status:

- Either do it directly from your home screen using the drop-down menu



- Or to *Profile*



This will bring you to your full profile, with the ability to edit each individual section. Below your name, there will be a section indicating your latest confirmed availability status details. Just *'hover'* over the section and click *Edit* to set your availability status.

< 1 week up-to 3 months Spain Service / Consultancy contract EDIT

READY TO GO IN? PERIOD OF DEPLOYMENT

< 1 week up-to 3 months

CURRENT LOCATION PREFERRED CONTRACT TYPE?

Spain Service / Consultancy contract

SAVE CANCEL

And don't forget to save!